



Faculty Vacancy Form

Appendix A

Log Number: _____

Date: _____

Department: _____

College: _____

Job Title: _____

Budget Position Number: _____

2CI 2CI Area of Focus: _____

Tenure Track Non-Tenure Track

Anticipated Semester of Hire: _____

Year: _____

Budgeted Salary Range: _____

Opening Date for Applications: _____

New Position?: Yes No AY FY

Closing Date: _____

Open Until Filled

Position previously held by: _____

Rank/Title: _____

TT NTT

Previous Budget Position Number: _____

Funding Source: State Funds

Sponsored Funding

Other: _____

State critical need for the position and any adverse impacts if it is not filled. If the requested hire will have job duties departing from the college or departmental norm for the type of position, with respect to teaching load or expectations for research and/or service, describe below. If salary is TBD, please include reasoning for that decision.

Will position require additional funding from the Office of the Provost: Yes No If yes, what percentage: _____

Department Chair/Director	Print Name	Date
Assistant/Associate Dean	Print Name	Date
Dean	Print Name	Date
Vice President	Print Name	Date
Provost	Print Name	Date